

360 Tech Industry 2022

APPENDIX TO THE TRADE FAIRS AND EXHIBITIONS GENERAL RULES AND REGULATIONS

SCOPE OF THE EXHIBITION

International Industry Trade Fair 4.0, Robotics, Automation and Composites

DURATIONS OF THE EXHIBITION

26th and 27th May 2022

SCHEDULE

Assembly

25th May 2022 8 a.m. to 12 p.m.

Exhibition

26th and 27th May 202210 a.m. to 6 p.m.

Disassembly

27th May 2022 6:30 p.m. to 10 p.m.

28th May 2022 9 a.m. to 6 p.m.

N.B. The Organization is entitled to change the assembly/exhibition/disassembly schedule free from any compensation charges.

EXHIBITION TERMS AND CONDITIONS

Enrolment

Deadline for enrolment.....07.03.2022

N.B. 1st – The exhibition space or the services requested by exhibitors through the application forms must be paid off.

2nd – In case of revocation, a written request must be submitted until 30 days prior to the opening of the exhibition. The Organization may free the enrolled companies from paying the installments in debt.

The Organization shall inform the company of the decision taken, within 5 weekdays after the reception of the revocation request. The installments once paid will not be refunded.

Package all Included

9 sqm 1.970,00€ + VAT	Booth, Carpet, Lights, single fase electric Swithboard, 1 Table, 3 chairs, enrolment Fee, electricity Fee e Waste Fee, 1 printed Canvas (3m x 2,5m)
18 sqm 3.200,00€ + VAT	Booth, Carpet, Lights, single fase electric Swithboard, 1 Table, 3 chairs, enrolment Fee, electricity Fee e Waste Fee, 1 printed Canvas (3m x 2,5m)
27 sqm 4.350,00€ + VAT	Booth, Carpet, Lights, single fase electric Swithboard, 1 Table, 3 chairs, enrolment Fee, electricity Fee e Waste Fee, 1 printed Canvas (3m x 2,5m)
36 sqm 5.350,00€ + VAT	Booth, Carpet, Lights, single fase electric Swithboard, 1 Table, 3 chairs, enrolment Fee, electricity Fee e Waste Fee, 1 printed Canvas (3m x 2,5m)
54 sqm 7.500,00€ + VAT	Booth, Carpet, Lights, single fase electric Swithboard, 1 Table, 3 chairs, enrolment Fee, electricity Fee e Waste Fee, 1 printed Canvas (3m x 2,5m)

Terms of payment

In the contracting100% of the entry fee and 30% of the remaining amounts

By 15.03.202230%

By 12.04.202240%

FEES (Included in the participation pack)

A. Enrolment

When contracting the space, an amount of €300,00 + VAT will be charged corresponding to the registration fee which includes:

- Listing of the Company's name in the General Exhibitors List (available on the Internet)
- Listing to the Company in the Exhibitors List, by alphabetical order, with the name of the Company and location of the stand.
- Registration by referring to the name on the List of Exhibitors in the Visitor's Guide/Plant.

OFFICIAL LIST

Inclusion of Exhibitors data in the On-line official list

- Insertion of Exhibitor data in the official On- Line List
It is mandatory to fill in The Company data and respective Products (5 free) on the platform, failing which be exclusive responsibility of the Exhibitors.
- In case the information is not uploaded, the Organization does not is responsible for not including the company's data in the list official exhibitors.

1. Access Cards according to the table:

Nr. of Stand Modules	Nr. of Access Cards		
	Assembly/ Disassembly	Exhibition	Parking
1 to 2	5	5	1
3 to 6	8	8	2

N.B. These cards are personal and non-transferable.

5. Public liability insurance

Public liability insurance, which covers pecuniary and/or non-pecuniary damages resulting from material and/or bodily injuries caused accidentally to third parties by the Exhibitors, at the Exponor site, during the exhibition.

The insurance also covers cross liability Limit of 1 million euros and deductible of 500 euros. Up to this amount, the exhibitor is responsible for damages.

N.B. Exclusions in chapter VII, article 42 N°5 of the Trade Fairs and Exhibitions General Rules and Regulations.

B. Additional registration in the Official List

€ 150,00 + VAT *per* company to be included

C. Electricity

3,30/ m² + VAT to a installed power of 3 Kw single-phase.

Additional value for installed power exceeding 3 Kw: three-phase (380 V)

15 Kw€110,00 + VAT

30 Kw€165,00 + VAT

60 Kw€220,00 + VAT

D. Waste

€ 1,15/m² + VAT

Credential Letter:

This letter, without which the exhibitor cannot start the Assembly of the stand, will only be delivered after the full payment of all fees and other charges.

Park Concessioned

Park tickets..... €3,50 (VAT included)
(ticket/day)

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ADVERTISING

See all the solutions available on the show website or contact the Organization by email to paulo.silva@exponor.pt.

STANDS AND TECHNICAL SERVICES

Stands

Delivery deadline for mounting of standard stands: 25.05.2022 at 9 a.m.

Delivery deadline for desmounting: 28.05.2022 at 9 a.m.

OCCUPATIONAL HEALTH AND SAFETY MEASURES AT EXPONOR

Exhibitor companies and their subcontractors are required to comply with all standards applicable by law to all the personnel they employ, including both directly employed and subcontracted staff, complying, in particular, with the regulations set out in Law 03/2014.

TECHNICAL SERVICES AND EXTRA MATERIALS FOR STANDS

Exponor puts at the exhibitors' disposal the provision of technical services before the official assembly period with requests addressed via email, and during, at the SERVIÇOS TÉCNICOS located in Gallery 5.

Requests for services furniture rental, carpet sale and cleaning, must be made by email to suzete.dias@exponor.pt or at the SERVIÇOS TÉCNICOS.

Requests for hire crane services (loading/ unloading) and storage of empty boxes (Exponor declines all responsibility for the contents of stored packaging must be made by email to antonio.nunes@exponor.pt or at the SERVIÇOS TÉCNICOS.

NOTE

Any matter not mentioned in this Appendix must be consulted in the General Regulation of Fairs